

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, May 18, 2009**

The regular session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, May 18, 2009** at the regular time of 7:04 o'clock p.m.

Silent Roll Call: Councilors Bernie Zemen, Konnie Kuiper, Brian Novak, and Mark Herak were present. Councilor Dan Vassar was absent owing to work. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Also present: Mark Roorda, Town Board of Metropolitan Police Commissioners; and Laurel Roach of the Community Events Commission were also present.

General Substance of Matters Discussed

1. The Town Council discussed the letter from the Highland Chamber of Commerce regarding the request for operating its annual beer garden for its Midwest Zest Fest. The matter would be placed for action at the next meeting. (June 8, 2009)
2. The Town Council discussed the policy regarding issuing candy during the Independence Day (Twilight) Parade. The issue of prohibiting throwing and enforcing a rule prohibiting thrown candy was discussed. Candy would still be permitted to be distributed by hand off but without throwing.
3. The Town Council discussed the proposal from Councilor Kuiper regarding a suggestion he made to the Public Works Director to purchase or replace 10 trucks in the Public Works fleet. The Town Council also discussed the maintenance and aesthetic care of the Public Works Facility. The discussion included the merits of cleaning up the yard and the facility for neatness.
4. The Town Council discussed the possibility of authorizing employee bonuses for all full-time workers with at least a full year of service with the Town. Based upon earlier discussion, the Clerk-Treasurer presented fund analysis regarding the feasibility of providing a single \$1,650 premium payment to approximately 112 workers. After discussion, the Council suggested that the bonus be reduced to \$1,600 and that the Clerk-Treasurer review the current employment to determine what anniversary date should be applied to have the least impact on omitting workers from the bonus.

Councilor Novak departed at 7:30 p.m. owing to another commitment.

5. With leave from the Town Council, Mr. Jeremy Eylander, 9221 Wildwood Drive, Highland, reported to the Town Council his objection to his neighbor's placement of landscaping and a fence with respect to his driveway and the interference these actions have with Mr. Eylander's ingress and egress of his boat and trailer and the clearance for his car door opening. Mr. Eylander indicated that he spoke to someone in the Building and Inspection Office regarding the fence. Mr. Eylander was encouraged to bring his plot survey, recently obtained for a refinancing. Mr. Eylander departed following his report.
6. The Town Council discussed the pending request of the Public Works Director regarding the increase from one to two full-time staff posts for the position of street sweeper operator. The discussion included the request to make the incumbent and starting rate the same.

The public works director arrived at the meeting and was engaged by the Town Council regarding the assignment of the street sweeper and ensuring that two are on the road – even during the pendency of the ordinance amendment.

7. The Town Council discussed the current iteration of the draft employee survey, its disposition and status. It was noted that it was reviewed by Ms. Laura Corpus a Human Resource professional. The discussion included what is the survey's purpose and how its findings may be used by the Town Council.
8. The Town Council discussed the public hearing on the proposed disposal of the houses located on 3315 and 3309 Ridge Road. The Council discussed what it regarding as e-mail communications regarding that the hearing on June 11 would regard the topic of plans for the Town Hall and or Fire Station.
9. The Town Council noted that the Memorial Day ceremony will be held at Main Square, Monday, May 25, 2009 at 10:00 a.m.

There being no further business to come before the Town Council, the regular study session of the Town Council, of **Monday, May 18, 2009**, was adjourned 8:30 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer